Documentation

HiPath 500, HiPath 2000, HiPath 3000, HiPath 5000
HiPath 4000, HiPath OpenOffice ME
OpenStage 20
OpenStage 20 T

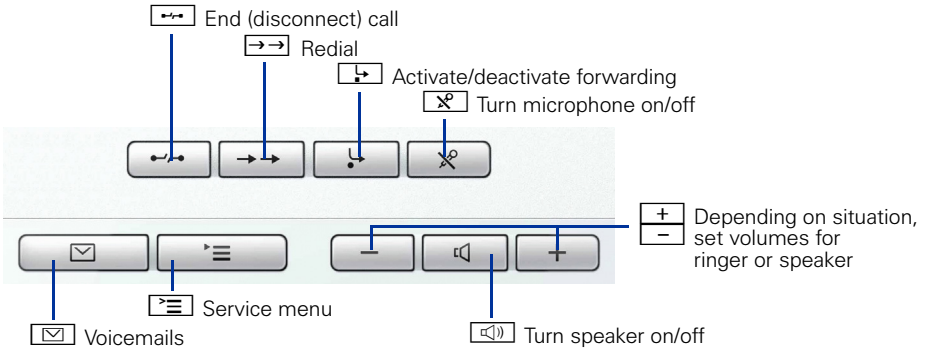**Quick Reference Guide**

Communication for the open minded

SIEMENS

Using Your Telephone

Function Keys and Audio Keys

⊡ End (disconnect) call

→→ Redial

↳ Activate/deactivate forwarding

✗ Turn microphone on/off

+ / − Depending on situation, set volumes for ringer or speaker

☰ Service menu

✉ Voicemails

◁》 Turn speaker on/off

3-way Navigator

Press ▲ key:
- Scroll upwards

Press ◉ key:
- Confirm input
- Perform action

Press ▼ key:
- Scroll downwards

OK
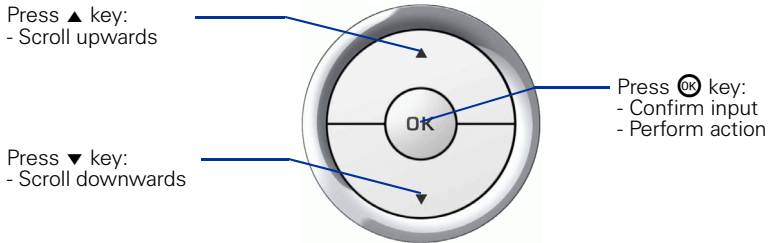
Display

Components

1:15pm	Sat 06/27/
2222	▼

Time and Date
Own telephone number and menu icon

1:15pm	06/27/
	(⇄ 1

Time and Date
A new entry in the call lists

Entering Phone Numbers and Text

Keypad

In situations where text entry is possible, you can use the dial keys to enter text, punctuation and special characters. To do this, press the numerical keys repeatedly.

Extra asterisk and pound key functions:

Key	Function during text input	Function when held down
✱△	Write special characters	Deactivate the ring tone.
#↵	Switch between upper/lower case and digit entry.	Activate telephone lock.

Important Operating Procedures

➤	Lift handset	🎛	Enter text or number
�ão	Replace handset	♦	Select entry
☎	Conduct call	➜	Open context menu
🎵	Ring tone/call waiting tone	▷	Next step in procedure

HiPath 4000
In Idle State

Answering a call with the handset

🎵 ▷ ➤

Answering a call in speakerphone mode

🎵 ▷ 🔊

Dialing from the caller list

♦ "Unanswered calls?", "Incoming calls?" or "Outgoing calls?" ⓞⓚ ▷ ♦ Select call ⓞⓚ
▷ ♦ "Call Server?" ⓞⓚ

Activating callback

🎛 Destination phone number ⓞⓚ ▷ if no reply or busy: "Callback?" ⓞⓚ

Redialing a number

→→ ▷ ➤

Programming call forwarding

⌷≡ ▷ ♦ "Destinations?" ⓞⓚ ▷ ♦ "Call forwarding?" ⓞⓚ ▷ ♦ "Next forwarding type?" ⓞⓚ
▷ repeat until the desired forwarding type appears in the display (Variable call forw., Fixed
call forw., FWD-VAR-ALL-INT, FWD-VAR-ALL-EXT, FWD-VAR-BUSY-BOTH, FWD-VAR-RNA-
BOTH or FWD-VAR-BZ/NA-BTH) ▷ ♦ "Enter destination:" ▷ 🎛 phone number
▷ ♦ "Save?" ⓞⓚ

Turning call forwarding (fixed call forwarding:) on/off for all calls

⌷↪

During Calls with a Party A

Switching to speakerphone mode

Hold down ⌖🔊 ▷ ☎ (US only: 🔊 ▷ ☎)

Consultation

⬍ "Consultation?" ⊚ ▷ ⌗ phone number for party B ▷ 📞 party B

▷ ⬍ "Release and return?" ⊚ ▷ 📞 party A

Accepting call waiting

♫ Call waiting tone ▷ ⬍ "Answer camp-on?" ⊚ ▷ 📞 party B

▷ ⬍ "Release and return?" ⊚ ▷ 📞 party A

Start conference

⬍ "Start conference?" ⊚ ▷ ⌗ phone number for party B ▷ 📞 party B

▷ ⬍ "Conference?" ⊚ ▷ 📞 party A and B

Start conference on call waiting

♫ call waiting tone ▷ ⬍ "Answer camp-on?" ⊚ ▷ 📞 party B ▷ ⬍ "Conference?" ⊚

▷ 📞 party A and B

Blind transfer to party B

⬍ "Consultation?" ⊚ ▷ ⌗ destination phone number ▷ ☎

Transfer after consultation

⬍ "Consultation?" ⊚ ▷ ⌗ phone number for party B ▷ 📞 party B ▷ ☎

HiPath 500/2000/3000/5000, HiPath OpenStage ME

In Idle State

Answering a call with the handset

♫ ▷ ☎

Answering a call in speakerphone mode

♫ ▷ ◁))

Rejecting a call

♫ ▷ ↩

Activating callback

📱 destination phone number ⊛ ▷ if no answer of busy: "Callback?" ⊛

Redialing a number

→→ ▷ ☎ (only if phone number has already been saved for redialing)

Programming call forwarding

⊞ ▷ ♦ select desired forwarding type (1=all calls, 2=external calls only, 3=internal calls only) ⊛ ▷ "to:" 📱 phone number ▷ ♦ "Save?" ⊛

During Calls with a Party A

Switching to speakerphone mode
Hold down ⬛◁⟩⬛ ▷ 📞 (US only: ⬛◁⟩⬛ ▷ 📞)

Consultation
◆ "Consultation?" ⓞⓚ ▷ ⌨ phone number for party B ▷ 📞 party B
▷ ◆ "Release and return?" ⓞⓚ ▷ 📞 party A

Start conference
◆ "Start conference?" or "Consultation?" ⓞⓚ ▷ ⌨ phone number for party B ▷ 📞 party B
▷ ◆ "Conference?" ⓞⓚ ▷ 📞 party A and B

Blind transfer to party B
◆ "Consultation?" ⓞⓚ ▷ ⌨ destination phone number ▷ 📞

Transfer after consultation
◆ "Consultation?" ⓞⓚ ▷ ⌨ phone number for party B ▷ 📞 party B ▷ 📞

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Siemens Enterprise Communications
www.siemens-enterprise.com